

Rasheen M. Wilson

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OBJECTIVE:

To obtain a position with the Human Rights Committee for the City of Niagara Falls, NY

QUALIFICATIONS:

- Strong work ethic with a keen attention to detail
- Quick learner who possesses an enthusiasm for mastering new skills
- Friendly and outgoing personality that works well alone or with a team
- Self-motivated individual that can complete projects on time with little supervision

EXPERIENCE:

Teaching Assistant, Niagara Falls City School District **2018 –Present**

- Read and clarified tests to students
- Assist teachers with classroom duties and responsibilities
- Monitor classroom behavior and interject as needed

Safety Officer, Niagara Falls City School District **2006-Jan 2018**

- Ensure the safety and security of District students, faculty and staff while maintaining an approachable and helpful demeanor
- Monitor student behavior to ensure compliance with established guidelines and to preserve a safe and positive learning environment
- Conduct and monitor fire drills, lock downs and other emergency procedure drills
- Escort students, personnel and/or visitors to ensure safety and provide site security
- Patrol the school building and grounds to offer visibility and deter criminal activity
- Assist the School Principal and Office Staff with office duties as needed

Substitute & Part Time Cleaner, Niagara Falls City School District **2006-Present**

- Clean designated areas properly and efficiently to provide a hygienic, healthy environment for students and staff
- Carry out heavy cleaning tasks and special projects. Refill supplies as needed, stock and maintain supply rooms
- Perform and document routine inspections and maintenance activities, alert appropriate entities of necessary repairs or replacements
- Learn and master all health and safety regulations
- Follow procedures for the use of chemical cleaners and power equipment to prevent damage to District assets

EDUCATION:

Associates Degree, Liberal Arts & Social Sciences, 2006 Niagara County Community College
High School Diploma, 2001 Niagara Falls High School

References Available Upon Request